

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education
1619 S. Old US Highway 75
Sabetha, KS 66534
Minutes of the August 14, 2017 Regular Board Meeting
Meeting was held at Board of Education Office

Board President, Ed Reznicek, called the meeting to order at 6:00 PM. Dr. Jeff DeMint, Kent Kuckelman, Kathy Lippert, Ed Reznicek, Kent Saylor, Jim Scoby and Leslie Scoby were present; also present were Superintendent, Todd Evans, and Board Clerk, Carol Kuckelman and others who are listed on the attached sheet that becomes a part of these minutes.

Ed Reznicek presented the following changes to the agenda: Consent Agenda - Item D. – July Payroll of \$373,950.4; Item F. Remove Rich Tynon, AJH BBB coach; add Sue Rokey SHS Forensics (shared with Debbie Garber); Item G. Add Steve Petersen; Add Item 12 A. – USD 113 Foundation; Item 18. – Remove; Item 19 – Remove. Kathy Lippert asked to Move Item 9. Approve Student trips and Item 10. Approve transportation rate for non-district trips to the consent agenda. (Motion by Kathy Lippert, seconded by Leslie Scoby to move items 9 & 10 to the Consent Agenda. Motion carried 7-0).

Motion by Ed Reznicek, seconded by Dr. Jeff DeMint to approve the Agenda as amended. Motion carried 7-0.

Consent Agenda:

- A. Approve the minutes from the regular board meeting of July 10, 2017.
- B. Approve the minutes from the special board meeting of July 20, 2017.
- C. Approve payment of August bills for the amount of \$309,286.45.
- D. Approve July payroll for the amount of \$373,950.43.
- E. Resignations: Jeanne Edelman.
- F. Contracts: Melissa Dornes, Sabetha Food Service; Kimberly Goings, Axtell Food Service; Rachel Combs, Part-time Secretary @ Axtell; Melvin Baker, AJH FB coach; Jacque Stallbaumer, SHS Asst. VB coach; Steve Petersen, SMS Asst. VB; Amy Mitchell, SHS/SMS Piano Accompanist; Sue Rokey, SHS Forensics (shared with Debbie Garber).
- G. Personal Day requests requiring BOE approval: Elysia McGill, Steve Petersen.
- H. Approve Student trip requests (copy attached).
- I. Approve transportation rate for non-district trips - \$1.82 per mile w/ district paid driver and \$1.55 per mile w/ district volunteer driver.

Motion by Kathy Lippert, seconded by Kent Saylor to approve the consent agenda as amended.
Motion carried 7-0.

Each building principal reported to the board the activities they have planned in their buildings for August 21st and the total solar eclipse.

Mr. Evans gave his report to the board including a discussion of the parking lot repairs at Sabetha Middle School and Sabetha High School. He also discussed the possibility of raising the LOB (Supplemental General) authority to 33% from 30%. Surveillance cameras in the school facilities was discussed by the board as well. The board instructed Mr. Evans to proceed with having the cracks filled at the parking lot at Sabetha High School if the quote is under \$20,000.

Food Service Supervisor, Brook Brubeck, gave a report to the board regarding the Summer Food Program at Wetmore. She said overall it was a great success and they served over 800 meals.

Chris Bauerle, SHS Vo-Ag Instructor, gave an update on the SHS Plant & Soil Science Lab.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to approve the request for a tree to be planted at the Wetmore School in memory of Seth Brown with Mr. Schnacker making the decision as to where it will be planted.
Motion carried 7-0.

Motion by Kathy Lippert, seconded by Kent Saylor to allow Mr. Evans to organize an auction of the surplus property of the district. Motion carried 7-0.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve KASB Policies: DFAC Federal Fiscal Compliance; GAN Travel Reimbursement – Federal Programs; JGCA Local Wellness Policy; JGHB Vending Machines and Other

Automated Play Machines; Lactation Accommodations. Motion carried 7-0.

Motion by Dr. Jeff DeMint, seconded by Kent Kuckelman to approve publication of the FY18 budget as presented. Motion carried 7-0. (Copy attached)

Mr. Evans presented information on Junior Achievement. Consensus of the board was that this is an item that should be pursued at the building level if there is interest.

Dr. Jeff DeMint gave an update to the board on the USD 113 Foundation.

At 7:35 PM – Motion by Dr. Jeff DeMint, seconded by Kathy Lippert recess for a short time. Motion carried 7-0.

At 7:40 PM – Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to return to regular session. Motion carried 7-0.

At 7:41 PM – Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to enter into executive session for the intent of discussion of employee compensation for the allowed purpose of discussion of employee negotiations for 10 minutes and will return to regular session at 7:51 PM. Board members and Mr. Evans were present in the executive session. Motion carried 7-0.

At 7:51 PM – Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to return to regular session. Motion carried 7-0.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve the negotiations package between PHEA and USD 113 for the 2017-18 school year. Items include: Health Insurance increase of \$30,228.48, movement on the salary schedule, add \$1500 to the salary schedule base, increase supplemental base to \$35,085, added a weights position at Sabetha (total of 2), add one sport to SHS cheerleading supplemental (will pay for 3 sports), add a concessions sponsor at SHS at 5%. Total increase of \$252,904.60. Motion carried 7-0.

At 8:00 PM – Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to enter into executive session for the intent of discussion of administrative compensation for the allowed purpose of discussion of employee negotiations for 10 minutes and will return to regular session at 8:10 PM. Board members and Mr. Evans were present in the executive session. Motion carried 7-0.

At 8:10 PM – Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to return to regular session. Motion carried 7-0.

Motion by Leslie Scoby, seconded by Kathy Lippert to approve administrative compensation for 17-18 giving a 5% raise which includes the board paid health insurance increase. This didn't include new administrators to the district who had already negotiated their contracts for 17-18. Motion carried 7-0.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to schedule a special board of education meeting on Monday, August, 28, 2017 at 6:00 PM for the purpose of 1.) Budget hearing and approval of the FY18 budget and 2.) Work on the Strategic Plan. Motion carried 7-0.

At 8:11 PM a motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint to adjourn. Motion carried 7-0.

Board President

Board Clerk

Requested By:	School	Grade Level	Destination/Location	Description of Trip:	Over 45	Overnight	Category	# of Students	# of Sponsors	Mileage Cost	Driver Cost	Total Transportation Cost	Substitute Cost	Total Trip Cost to District	Approved
Katie Topp	SMS	6th;7th;8th	Hiawatha	solo, small ensemble, and large group festival for middle school bands where students perform for judges and other students in our league	No	No	Category 1	40	1	\$ 16.00	\$ 90.00	\$ 106.00	\$ -	\$ 106.00	
Katie Topp	SMS	6th;7th;8th	Hiawatha	Take low brass students to participate in community low brass performance on Brown County Courthouse Steps	No	No	Category 1	5	1	\$ 16.00	\$ 40.00	\$ 56.00	\$ -	\$ 56.00	
Christa Schuette	SES	Kindergarten	Topeka	Kindergarten Field Trip	Yes	No	Category 4	60	10	\$ 60.00	\$ 70.00	\$ 130.00	\$ -	\$ 130.00	
1st Grade	SES	1st	Wetmore	Field trip to Renyer's Pumpkin Patch	No	No	Category 2	57	15	\$ 17.00	\$ 70.00	\$ 87.00	\$ -	\$ 87.00	
2nd Grade	SES	2nd	Marysville	Pony Express (past Communications) Rainbow Communication (Present Communication)	Yes	No	Category 2	51	9	\$ 49.00	\$ 70.00	\$ 119.00	\$ -	\$ 119.00	
Jessica Ploeger	SES	3rd	Lawrence	KU Natural History Museum	Yes	No	Category 4	53	11	\$ 91.00	\$ 70.00	\$ 161.00	\$ -	\$ 161.00	
Nicolas Richardson	SES	4th	Abor Day Farm	4th Grade trip to Arbor Day Farm	Yes	No	Category 2	52	11	\$ 58.00	\$ 70.00	\$ 128.00	\$ -	\$ 128.00	
5th Grade	SES	5th	Topeka	Visit to State Capital in Topeka	Yes	No	Category 4	62	12	\$ 64.00	\$ 70.00	\$ 134.00	\$ -	\$ 134.00	
Brian Cole	SHS	9th;10th;11th;12th	Topeka	Washburn University Leadership Challenge	Yes	Yes	Category 1	5	1	\$ 36.00	\$ -	\$ 36.00	\$ 150.00	\$ 186.00	
Kristina Castillo	SHS	9th;10th;11th;12th	Topeka	Jostens hosts a fall workshop for our yearbook students each year. We learn photography and design skills and meet with the plan artist.	Yes	No	Category 2	15	1	\$ 60.00	\$ 80.00	\$ 140.00	\$ 100.00	\$ 240.00	
Connie Herbster	SHS	9th;10th;11th;12th	?	2018 Big 7 Art Contest	Yes	No	Category 1	7	1	\$ 16.00	\$ -	\$ 16.00	\$ 50.00	\$ 66.00	
Connie Herbster	SHS	9th;10th;11th;12th	Highland	Highland Community College Art Day	Yes	No	Category 1	7	1	\$ 14.00	\$ -	\$ 14.00	\$ 100.00	\$ 114.00	
Adam Aadalen	SHS	9th;10th;11th;12th	Peru College	Odyssey and Infinity will participate and perform at the Peru College Show Choir Festival	Yes	No	Category 2	50	2	\$ 100.00	\$ 70.00	\$ 170.00	\$ 100.00	\$ 270.00	
Adam Aadalen	SHS	9th;10th;11th;12th	Sabetha	Infinity and Odyssey Christmas Caroling at United Bank & Trust Christmas Open House	No	No	Category 2	50	2	\$ 3.00	\$ 40.00	\$ 43.00	\$ -	\$ 43.00	
Adam Aadalen	SHS	9th;10th;11th;12th	Sabetha	Infinity performing Christmas Carols at Morrill and Janes Bank for their Christmas open house.	No	No	Category 2	26	2	\$ 1.00	\$ 40.00	\$ 41.00	\$ -	\$ 41.00	
Adam Aadalen	SHS	9th;10th;11th;12th	Sabetha	Odyssey performing Christmas Carols at Morrill and Janes Bank for their Christmas Open House	No	No	Category 2	24	2	\$ 1.00	\$ 7.50	\$ 8.50	\$ -	\$ 8.50	
Adam Aadalen	SHS	9th;10th;11th;12th	Sabetha	Infinity and Odyssey performing Christmas Carols at Community National Bank for	No	No	Category 2	50	2	\$ 1.00	\$ 20.00	\$ 21.00	\$ -	\$ 21.00	
Katie Topp	SHS	9th;10th;11th;12th	Baldwin City	Marching band performs for judges and receives comments and ratings; students observe and assess other marching bands.	Yes	No	Category 1	37	1	\$ 105.00	\$ 90.00	\$ 195.00	\$ 50.00	\$ 245.00	
Pam Walker	SHS	9th;10th;11th;12th	Topeka	FCCLA District Pot of Gold State qualifiers present STAR Event for critique	Yes	No	Category 1	1	1	\$ 24.00	\$ -	\$ 24.00	\$ -	\$ 24.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Holton	Fall CDE Day	Yes	No	Category 1	10	1	\$ 30.00	\$ -	\$ 30.00	\$ 100.00	\$ 130.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Kansas City	Kansas City Farm Show	Yes	No	Category 4	15	1	\$ 107.00	\$ -	\$ 107.00	\$ 100.00	\$ 207.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Fort Scott	Fort Scott Aggie Days	Yes	No	Category 4	20	1	\$ 200.00	\$ -	\$ 200.00	\$ 100.00	\$ 300.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Soldier	Envirothon	Yes	No	Category 4	10	1	\$ 20.00	\$ -	\$ 20.00	\$ 100.00	\$ 120.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Kansas City	American Royal Leadership Academy	Yes	No	Category 4	15	1	\$ 107.00	\$ -	\$ 107.00	\$ -	\$ 107.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Junction City	Kansas FFA Leader Lab	Yes	Yes	Category 4	6	1	\$ 73.80	\$ -	\$ 73.80	\$ -	\$ 73.80	
Chris Bauerle	SHS	9th;10th;11th;12th	Junction City	Kansas FFA SCCL	Yes	Yes	Category 1	6	1	\$ 73.80	\$ -	\$ 73.80	\$ -	\$ 73.80	
Chris Bauerle	SHS	9th;10th;11th;12th	Silver Lake	District Greenhand Conference	Yes	No	Category 1	10	1	\$ 67.00	\$ -	\$ 67.00	\$ 100.00	\$ 167.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Indianapolis	National FFA Convention	Yes	Yes	Category 1	15	1	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Holton	District Leadership School	Yes	No	Category 1	13	1	\$ 30.00	\$ -	\$ 30.00	\$ 100.00	\$ 130.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Marysville	District Speech Day	Yes	No	Category 1	8	1	\$ 9.30	\$ -	\$ 9.30	\$ 100.00	\$ 109.30	
Chris Bauerle	SHS	9th;10th;11th;12th	Manhattan	KSU Aged Speech Contest	Yes	No	Category 1	8	1	\$ 16.20	\$ -	\$ 16.20	\$ -	\$ 16.20	
Chris Bauerle	SHS	9th;10th;11th;12th	Manhattan	State Convention	Yes	Yes	Category 1	20	1	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ 90.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Manhattan	State CDEs	Yes	Yes	Category 1	20	1	\$ 90.00	\$ -	\$ 90.00	\$ 200.00	\$ 290.00	
Chris Bauerle	SHS	9th;10th;11th;12th	Easton	District Meat Evaluation	Yes	No	Category 1	8	1	\$ 45.00	\$ -	\$ 45.00	\$ 100.00	\$ 145.00	

Chris Bauerle	SHS	9th;10th;11th;12th	Highland	District Super CDE Day	Yes	No	Category 1	20	1	\$ 32.00	\$ -	\$ 32.00	\$ 100.00	\$ 132.00
Chris Bauerle	SHS	9th;10th;11th;12th	Wamego	District Ag. Mech, Poultry, Ag. Sales	Yes	No	Category 1	10	1	\$ 92.00	\$ -	\$ 92.00	\$ 100.00	\$ 192.00
Chris Bauerle	SHS	9th;10th;11th;12th	Seneca	District Dairy Cattle	No	No	Category 1	8	1	\$ 9.00	\$ -	\$ 9.00	\$ 100.00	\$ 109.00
Chris Bauerle	SHS	9th;10th;11th;12th	Seneca	District Livestock	No	No	Category 1	15	1	\$ 15.00	\$ -	\$ 15.00	\$ 100.00	\$ 115.00
Chris Bauerle	SHS	9th;10th;11th;12th	Lawrence	District Horse Judging	Yes	No	Category 1	4	1	\$ 55.20	\$ -	\$ 55.20	\$ 100.00	\$ 155.20
Katie Topp	SHS	9th;10th;11th;12th	Atchison	State Large Group Festival - students perform for judges and receive ratings and comments; students observe and assess other band performances.	Yes	No	Category 1	37	1	\$ 55.00	\$ 60.00	\$ 115.00	\$ 50.00	\$ 165.00
Katie Topp	SHS	9th;10th;11th;12th	Atchison	Regional solo and small ensemble festival at Benedictine College	Yes	No	Category 1	15	1	\$ 55.00	\$ 100.00	\$ 155.00	\$ -	\$ 155.00
Katie Topp	SHS	9th;10th;11th;12th	Hiawatha	marching band participates in Halloween parade music and marching contest	No	No	Category 1	37	1	\$ 16.00	\$ 30.00	\$ 46.00	\$ -	\$ 46.00
Nicolas Richardson	SES	4th	Seneca	Nemaha County Ag Festival	No	No	Category 2	52	9	\$ 40.00	\$ 160.00	\$ 200.00	\$ -	\$ 200.00
	WAC			Yearbook	Yes	No				\$ 27.00		\$ 27.00	\$ 100.00	\$ 127.00
	WAC			K-4 Lied Center	Yes	No						\$ -	\$ 100.00	\$ 100.00
	WAC			Jr. Career Fair	Yes	No				\$ 35.00	\$ 40.00	\$ 75.00	\$ 100.00	\$ 175.00
	WAC			Career Symposium	Yes	No				\$ 25.00	\$ 40.00	\$ 65.00	\$ 100.00	\$ 165.00
	WAC			SADD - Hornet's Nest	No	No				\$ 10.00	\$ 20.00	\$ 30.00	\$ -	\$ 30.00
	WAC			KU Honor's Program	Yes	No						\$ -	\$ -	\$ -
	WAC			Jr. Reseach Day	Yes	No				\$ 45.00	\$ 40.00	\$ 85.00	\$ 100.00	\$ 185.00
	WAC			4th Grade Ag Festival	Yes	No				\$ 30.00	\$ 40.00	\$ 70.00	\$ 100.00	\$ 170.00
	WAC			K-5 Book It	Yes	No				\$ 140.00	\$ 40.00	\$ 180.00	\$ -	\$ 180.00

NOTICE OF HEARING 2017-2018 BUDGET

The governing body of Unified School District 113 will meet on the 28th day of August, 2017 at 6:00 PM, at 1619 Old US 75, Sabetha, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information (including budget profile) is available at District Office and will be available at this hearing.

The Amount of 2017 Tax to be Levied and Expenditures (published below) establish the maximum limits of the 2017-2018 Budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

Code 99 Line	2015-2016 Actual		2016-2017 Actual		PROPOSED BUDGET 2017-2018		
	Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Expenditures (5)	Amount of 2017 Tax to be Levied (6)	Est. Tax Rate* (7)
OPERATING							
General	8,388,022	20.000	7,653,488	20.000	7,537,690	2,088,237	20.000
Supplemental General (LOB)	2,488,806	18.284	2,488,806	16.141	2,587,002	1,898,075	17.208
SPECIAL REVENUE							
Adult Education	0	0.000	0	0.000	0	0	0.000
Adult Supplemental Education	0		0		0		
Bilingual Education	0		0		3,000		
Virtual Education	0		0		0		
Capital Outlay	916,937	5.962	753,315	6.000	1,224,389	573,574	5.200
Driver Training	9,520		22,208		37,933		
Extraordinary School Program	0		0		0		
Food Service	643,253		661,682		734,576		
Professional Development	18,748		26,894		47,750		
Parent Education Program	0		0		0		
Summer School	0		0		0		
Special Education	1,354,275		1,397,191		1,528,783		
Career and Postsecondary Education	326,216		323,686		405,024		
Special Liability Expense Fund	0	0.000	0	0.000	0	0	0.000
School Retirement	0	0.000	0	0.000	0	0	0.000
Extraordinary Growth Facilities	0	0.000	0	0.000	0	0	0.000
Special Reserve Fund	0		0		0		
Federal Funds	173,174		183,413		159,546		
Gifts and Grants	13,884		89,865		12,000		
At Risk (4Yr Old)	74,111		114,818		115,000		
Cost of Living	0	0.000	0	0.000	0	0	0.000
At Risk (K-12)	375,418		264,455		650,574		
Declining Enrollment	0	0.000	0	0.000	0	0	0.000

Code 99 Line	Fund—Continued	2015-2016 Actual		2016-2017 Actual		PROPOSED BUDGET 2017-2018		
		Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Expenditures (5)	Amount of Tax to be Levied (6)	Est. Tax Rate* (7)
51	KPERS Special Retirement Contribution	561,085		539,117		861,240		
53	Contingency Reserve	297,188		0				
55	Textbook & Student Material Revolving	20,040		57,765				
56	Activity Fund	285,084		182,470				
57	Tuition Reimbursement Fund	0		0		0		
DEBT SERVICE								
62	Bond and Interest #1 - USD 441	580,991	4.843	503,956	5.020	636,651	394,371	5.553
63	Bond and Interest #2 - USD 488	234,300	6.439	230,100	6.381	220,950	240,920	6.132
66	No-Fund Warrant	0	0.000	0	0.000	0	0	0.000
67	Special Assessment	0	0.000	0	0.000	0	0	0.000
68	Temporary Note	0	0.000	0	0.000	0	0	0.000
COOPERATIVES**								
78	Special Education	0		0		0		
100	TOTAL USD EXPENDITURES	16,761,052	50.685	15,493,229	48.522	16,762,108	5,195,177	48.540
105	Less: Transfers	3,595,222	xxxxxx	2,819,566	xxxxxx	2,285,375	xxxxxx	xxxxxx
110	NET USD EXPENDITURES	13,165,830	xxxxxx	12,673,663	xxxxxx	14,476,733	xxxxxx	xxxxxx
115	TOTAL USD TAXES LEVIED	4,583,238	xxxxxx	4,697,134	xxxxxx	5,195,177	xxxxxx	xxxxxx
OTHER								
80	Historical Museum	0	0.000	0	0.000	0	0	0.000
82	Public Library Board	0	0.000	0	0.000	0	0	0.000
83	Public Library Board Employee Benefits	0	0.000	0	0.000	0	0	0.000
84	Recreation Commission	0	0.000	0	0.000	0	0	0.000
86	Rec Comm Emp Benefits & Spec Liab	0	0.000	0	0.000	0	0	0.000
120	TOTAL OTHER	0	0.000	0	0.000	0	0	0.000
125	TOTAL TAXES LEVIED	4,583,238		4,697,134		5,195,177		
128	Assessed Valuation - General Fund	\$88,668,109		\$95,386,919		\$104,411,855		
130	Assessed Valuation - All Other Funds	\$94,434,161		\$101,200,764		\$110,302,703		
Outstanding Indebtedness, July 1								
135	General Obligation Bonds	8,830,000		8,335,000		6,560,000		
140	Capital Outlay Bonds	0		0		0		
145	Temporary Note	0		0		0		
150	No-Fund Warrant	0		0		0		
153	Lease Purchase Principal	0		0		0		
155	TOTAL USD DEBT	8,830,000		8,335,000		6,560,000		

* Tax Rates are expressed in Mills

** Sponsoring District Only

President

Clerk of the Board